

TIMSS and PIRLS 2011 Survey Tracking Forms

TIMSS and PIRLS use a series of tracking forms to document class sampling procedures and track school, teacher, and student information. The tracking forms facilitate the data collection and data verification process. They also provide information to compute sampling weights, and are used to evaluate the quality of the sampling process. Five different tracking forms were used:

- ◆ **Class Listing Form:** This form was completed for each sampled school, listing the eligible classes and providing details about the classes, such as the class stream (if applicable), the number of students, and the names of teachers.
- ◆ **Student-Teacher Linkage Form (TIMSS only and TIMSS & PIRLS participants):** This form was completed for each class sampled, listing the names of the students and their teachers, student birth dates, gender, exclusion codes, and linking the students to their teachers.
- ◆ **Student Listing Form (PIRLS/prePIRLS only participants):** This form was completed for each class sampled, listing the names of the students, student birth dates, gender, and exclusion codes.
- ◆ **Student Tracking Form:** This form was created for each class assessed and was completed by the Test Administrators during test administration. The Test Administrators used this form to verify the assignment of survey instruments to students and to indicate student participation.
- ◆ **Teacher Tracking Form:** This form was completed for each sampled school to indicate the completion of the Teacher Questionnaires.

The following are examples of completed survey tracking forms.

Example 1: Completed Class Listing Form for PIRLS & TIMSS 2011

PIRLS & TIMSS 2011 - Class Listing Form							
PIRLS & TIMSS Participant Country		<name of country>					
School Name		City Public School					
School ID		0001					
School Coordinator Name		Charles Parker					
Phone Number		+12-456-6789					
1	2	3	4	5	6	7	8
Class Name	Grade	Stream	Number of Students	Class Exclusion Status	Name of Class Teacher or Reading / Language Teacher	Name of Mathematics Teacher	Name of Science Teacher
4a	4		10		Linda Green		

PIRLS & TIMSS 2011 - Student-Teacher Linkage Form

School Name:	PIRLS & TIMSS Participant Country:			
City Public School	<name of country>			
	[a]	[b]	[c]	[d]
	I ID	Class ID	Class Name	Grade
	0001	000101	4a	4

Student Name or Number	Date of Birth			Gender	Exclusion Status	Teacher Information								No Mathematics Teacher	No Science Teacher
	DD	MM	YYYY			Teacher's Name: Class (Course) Name: Subject Code:	Teacher's Name: Class (Course) Name: Subject Code:	Teacher's Name: Class (Course) Name: Subject Code:	Teacher's Name: Class (Course) Name: Subject Code:	Teacher's Name: Class (Course) Name: Subject Code:	Teacher's Name: Class (Course) Name: Subject Code:	Teacher's Name: Class (Course) Name: Subject Code:			
Mark Young	14	04	2002	2		X									
Laura Turner	06	06	2001	1		X									
Mary Anderson	22	03	2002	1		X									
Paul Brown	29	11	2001	2		X									
Patricia King	17	08	2001	1		X									
David Thompson	09	01	2003	2		X									
Charles Harris	02	03	2002	2		X									
Maria Hernandez	23	10	2002	1	3	X									
Nancy Miller	11	07	2002	1		X									
Michael Wilson	05	02	2003	2		X									

Example 3: Completed Student Listing Form for PIRLS 2011

PIRLS 2011 - Student Listing Form						
PIRLS Participant Country				<name of country>		
School Name				City Public School		
School ID				0001		
Class Name				4a		
Teacher Name				Linda Green		

Student Name	Date of Birth			Gender	Exclusion Status
	DD	MM	YYYY		
Mark Young	14	04	2002	2	
Laura Turner	06	06	2001	1	
Mary Anderson	22	09	2002	1	
Paul Brown	29	11	2001	2	
Patricia King	17	08	2001	1	
David Thompson	09	01	2003	2	
Charles Harris	02	03	2002	2	
Maria Hernandez	23	10	2002	1	3

Example 4: Completed Student Tracking Form for PIRLS & TIMSS 2011

PIRLS & TIMSS 2011 - Student Tracking Form

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School Name: City Public School

PIRLS & TIMSS Participant Country: <name of country>

Assessment Order: Administer PIRLS first

[a]	[b]	[c]	[d]	[e]
School ID	Class ID	Class Name	Grade	Language of Test
0001	000101	4a	4	English

Student Name or Number	Student ID	Date of Birth			Gender	Exclusion Status	PIRLS Booklet	TIMSS Booklet	Participation Status						Return Status of the Learning to Read Survey
		DD	MM	YYYY					Main Session			Make-Up Session			
									Achievement Session / PIRLS	Achievement Session / TIMSS	Questionnaire Session	Achievement Session / PIRLS	Achievement Session / TIMSS	Questionnaire Session	
Mark Young	00010101	14	04	2002	2		12	10							
Laura Turner	00010102	06	06	2001	1	R		11							
Mary Anderson	00010103	22	09	2002	1		1	12							
Paul Brown	00010104	29	11	2001	2		2	13							
Patricia King	00010105	17	06	2001	1		3	R 14							
David Thompson	00010106	09	01	2003	2		4	1 R							
Charles Harris	00010107	02	03	2002	2		R	2 R							
Maria Hernandez	00010108	23	10	2002	1	3	5	3							
Nancy Miller	00010109	11	07	2002	1		6	R 4							

Example 5: Completed Teacher Tracking Form for PIRLS & TIMSS 2011

PIRLS & TIMSS 2011 - Teacher Tracking Form

School Name: City Public School

PIRLS & TIMSS Participant Country: <name of country>

[a]	[b]
School ID	Grade
0001	4

Teacher Name	Teacher ID	Link Number	Selected Class ID	Class (Course) Name	Number of Eligible Students	Subject and Questionnaire Code	Questionnaire Return Status
Linda Green	000101	01	000101	4a	10	27	